

MAY 29, 2018 – REGULAR MEETING - #22
VOLUME 21

MEETING

The Ross County Board of Commissioners met on this day, May 29, 2018, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:07 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

MINUTES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of May 21, 2018, be approved as submitted.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Neal moved, Mr. Garrett seconded, that the following bills of the county be approved for payment:

Invoice Date		Purchase Order		Pay To Name	Total Value
5/23/2018	2018000629	5/23/2018		Linda Wood	8.88
5/7/2018	2018000153	5/7/2018		Modern Leasing	320.31
5/12/2018	2018000151	5/12/2018		Ratchliff, Ralph	136.30
5/4/2018	2018001082	5/4/2018		CDW Government, Inc.	731.61
4/30/2018	2018001245	4/30/2018		Columbus Time Recorder Co., Inc.	66.40
5/17/2018	2018000044	5/17/2018		Office City Express	9.96
5/6/2018	2018001229	5/6/2018		Contech Engineered Solutions LLC	13579.70
5/7/2018	2018001161	5/7/2018		Velarde, Timothy A.	537.51
5/15/2018	2018001396	5/15/2018		Cummins-Allison Corp	730.00
5/10/2018	2018001403	5/10/2018		Melvin Stone Co.	2131.43
5/16/2018	2018000212	5/16/2018		Cutright, James K.	25.00
5/15/2018	2018001163	5/15/2018		Ream, Clifford E. Jr.	240.63
5/7/2018	2018000976	5/7/2018		Detillian, Jerry R.	459.39
4/25/2018	2018000162	4/25/2018		Haller Funeral Home, LLC	835.00
5/21/2018	2018000878	5/21/2018		Otis Elevator Company	1669.54
5/4/2018	2018000493	5/4/2018		JD Equipment Inc.	208.82
5/21/2018	2018000518	5/21/2018		DTB Distributors, Inc.	885.77
5/7/2018	2018001162	5/7/2018		Abruzzino, Thomas D.	471.88
5/7/2018	2018000844	5/7/2018		Modern Leasing	364.38
5/10/2018	2018001245	5/10/2018		Advanced Hydraulics and Hoses	763.43
4/24/2018	2018001245	4/24/2018		Menards	10.47
5/10/2018	2018001325	5/10/2018		Michael Ratliff	38.98
5/16/2018	2018001409	5/16/2018		Printex Printing	179.00
3/26/2018	2018000942	3/26/2018		State Electric Supply, Inc.	284.78
4/12/2018	2018001362	4/12/2018		Sugarloaf Power Equipment	429.95
5/8/2018	2018000480	5/8/2018		Coppel Coal & Supply Co.	646.00
5/23/2018	2018000136	5/23/2018		Terhune-Olaker, Landis L.	188.00
5/8/2018	2018000221	5/8/2018		CDW Government, Inc.	349.99
5/3/2018	2018000801	5/3/2018		Rush Truck Centers of Ohio	2865.40
5/23/2018	2018001005	5/23/2018		Pike Co. Recovery Council	60.00
5/21/2018	2018001379	5/21/2018		U.S. Postmaster	1630.00
5/9/2018	2018001170	5/9/2018		DH Wireless Solutions	19.33

Invoice Date	Purchase Order		Pay To Name	Total Value
5/18/2018	2018000180	5/18/2018	Pac-Van	1865.00
5/16/2018	2018001245	5/16/2018	County Engineers Association of Ohio	169.00
5/16/2018	2018001055	5/16/2018	Cutright, James K.	925.00
4/17/2018	2018000626	4/17/2018	American Electric Power	162.27
5/17/2018	2018000106	5/17/2018	Wilson, John	1187.12
5/9/2018	2018000608	5/9/2018	DH Wireless Solutions	19.34
5/18/2018	2017002578	5/18/2018	Westside Media	1950.00
5/21/2018	2018001055	5/21/2018	Rutherford, Sherri K.	50.00
5/21/2018	2018000180	5/21/2018	Horizon Business Systems	850.90
5/21/2018	2018000577	5/21/2018	Gordon Flesch Co., Inc.	1965.33
5/15/2018	2018001245	5/15/2018	Bitter-Sweet Farm Service LLC	57.76
5/7/2018	2018001183	5/7/2018	Cottrill, Treiva J.	650.00
5/10/2018	2018001226	5/10/2018	Advanced Drainage Systems	19772.69
5/4/2018	2018000030	5/4/2018	MFCD, LLC	2475.00
5/14/2018	2018000608	5/14/2018	ID Networks	564.00
4/1/2018	2018001386	4/1/2018	American Court & Drug Testing Services	1659.00
4/1/2018	2018001104	4/1/2018	Integrated Services of Appalachian Ohio	9899.13
5/16/2018	2018000424	5/16/2018	B & C Communications	850.00
4/6/2018	2018001390	4/6/2018	Redwood Toxicology Laboratory, Inc.	30.00
5/10/2018	2018000105	5/10/2018	Southern Ohio Safety Swim LLC	210.00
5/23/2018	2018001425	5/23/2018	Dickman Directories	132.00
5/21/2018	2018000882	5/21/2018	Columbia Gas of Ohio, Inc.	182.33
4/18/2018	2018000141	4/18/2018	American Electric Power	3109.51
5/15/2018	2018000608	5/15/2018	Office City Express	49.98
5/3/2018	2018001419	5/3/2018	Rush Truck Centers of Ohio	431.44
4/4/2018	2018000030	4/4/2018	MFCD, LLC	2475.00
5/22/2018	2018000136	5/22/2018	Bevins, Walter A.	342.00
4/3/2018	2018000942	4/3/2018	State Electric Supply, Inc.	188.70
4/13/2018	2018001215	4/13/2018	American Electric Power	240.80
5/18/2018	2018000136	5/18/2018	Bevins, Walter A.	306.00
4/26/2018	2018000527	4/26/2018	Wal Mart Community BRC	12.53
4/30/2018	2018001389	4/30/2018	American Court & Drug Testing Services	990.00
5/7/2018	2018000105	5/7/2018	K-Mart	70.78
4/18/2018	2018001419	4/18/2018	Ace Truck Body, Inc.	601.82
5/17/2018	2018000229	5/17/2018	Conduent Inc	500.00
5/16/2018	2018001036	5/16/2018	Office City Express	63.08
5/14/2018	2018001385	5/14/2018	Best Western Monroe Inn	89.99
5/16/2018	2018001245	5/16/2018	Office City Express	90.76
5/16/2018	2018001309	5/16/2018	Ohio Recorders Association	162.50
5/16/2018	2018001397	5/16/2018	Printex Printing	499.00
4/30/2018	2018001387	4/30/2018	American Court & Drug Testing Services	5938.00
5/22/2018	2018000594	5/22/2018	Tara Uhlig	21.44
5/23/2018	2018000013	5/23/2018	Glacier Mountain Bottled Water	40.50
5/15/2018	2018000716	5/15/2018	Office City Express	49.99
5/16/2018	2018001098	5/16/2018	Shelley R. Harper	27.00
4/1/2018	2018001127	4/1/2018	Integrated Services of Appalachian Ohio	325.00
5/10/2018	2018000105	5/10/2018	JD Equipment Inc.	382.85
5/8/2018	2018000978	5/8/2018	Leaman, Robert D. Sr.	478.14

Invoice Date	Purchase Order		Pay To Name	Total Value
5/21/2018	2018001418	5/21/2018	Ohio Dept of Job & Family Services	1795.00
5/18/2018	2018000437	5/18/2018	The Water Express	46.60
5/4/2018	2018001357	5/4/2018	CDW Government, Inc.	731.61
5/13/2018	2018000054	5/13/2018	Celco Partnership	63.22
5/10/2018	2018001170	5/10/2018	Penwell, Julia	193.90
5/13/2018	2018000061	5/13/2018	ComDoc, Inc.	25.00
4/5/2018	2018000191	4/5/2018	Wex Bank	368.00
5/7/2018	2018000109	5/7/2018	Cottrill, Treiva J.	526.00
4/12/2018	2018000146	4/12/2018	South Central Power Company	959.80
5/12/2018	2018001126	5/12/2018	UPS	59.92
5/12/2018	2018000659	5/12/2018	South Central Power Company	80.20
5/11/2018	2018001419	5/11/2018	Southeastern Equipment Co.	1771.13
5/7/2018	2018000109	5/7/2018	Welch, David Michael	462.50
4/3/2018	2018000943	4/3/2018	State Electric Supply, Inc.	1072.38
5/15/2018	2018001245	5/15/2018	Agro Chem East	342.50
5/21/2018	2018000436	5/21/2018	Triad Governmental System	145.70
5/14/2018	2018001245	5/14/2018	Sherwin Williams Company	108.07
5/14/2018	2018001388	5/14/2018	Office City Express	730.56
5/1/2018	2018001392	5/1/2018	Combs Heating & Cooling, LLC	495.00
5/21/2018	2018000029	5/21/2018	AP Technology, LLC	1290.00
5/21/2018	2018000879	5/21/2018	Otis Elevator Company	2504.30
5/15/2018	2018000657	5/15/2018	American Electric Power	549.62
5/21/2018	2018001402	5/21/2018	Shough, Heather	500.00
5/17/2018	2018000137	5/17/2018	Bevins, Walter A.	90.00
5/23/2018	2018000136	5/23/2018	Bevins, Walter A.	160.00
4/30/2018	2018001245	4/30/2018	Lykins Oil Company	94.60
4/26/2018	2018001170	4/26/2018	Wal Mart Community BRC	12.53
5/23/2018	2018000136	5/23/2018	Bunstine Law Office	156.46
5/17/2018	2018001170	5/17/2018	Tatman, Jeff	275.63
5/17/2018	2018000136	5/17/2018	Terhune-Olaker, Landis L.	1042.00
5/17/2018	2018000106	5/17/2018	Pauley, Susan	221.00
5/14/2018	2018001384	5/14/2018	Myers, Sarah	480.00
5/8/2018	2018000701	5/8/2018	Coppel Coal & Supply Co.	142.80
5/10/2018	2018000105	5/10/2018	US Cavalry, A Galls LLC Co.	348.57
5/21/2018	2018001408	5/21/2018	Albrecht, John	500.00
5/10/2018	2018001230	5/10/2018	Melvin Stone Co.	15638.21
4/13/2018	2018000625	4/13/2018	American Electric Power	11350.29
5/7/2018	2018001183	5/7/2018	Scholl, Pamela K.	60.00
5/15/2018	2018000813	5/15/2018	Office City Express	49.99
5/16/2018	2018000511	5/16/2018	Printex Printing	99.00
5/17/2018	2018000090	5/17/2018	Hall Signs, Inc.	1042.71
5/18/2018	2018000434	5/18/2018	Office City Express	361.16
5/22/2018	2018000215	5/22/2018	Pike Co. Recovery Council	75.00
5/15/2018	2018001170	5/15/2018	Vance Outdoors, Inc.	22.40
4/26/2018	2018000608	4/26/2018	Wal Mart Community BRC	12.52
4/10/2018	2018000230	4/10/2018	Gordon Flesch Co, Inc.	4.11
3/9/2018	2018001049	3/9/2018	Jessica Richmond	438.30
5/17/2018	2018000608	5/17/2018	Tatman, Jeff	275.62

Invoice Date	Purchase Order		Pay To Name	Total Value
5/22/2018	2018001405	5/22/2018	Sound Communications, Inc.	2847.51
5/10/2018	2018000511	5/10/2018	Office Depot Inc.	141.81
5/1/2018	2018001102	5/1/2018	Paint Valley ADAMH Board	2621.84
5/10/2018	2018000165	5/10/2018	Kent Harshbarger, M.D.	1600.00
5/4/2018	2018001419	5/4/2018	West Group	79.00
3/31/2018	2018001407	3/31/2018	Ohio Dept of Job & Family Services	587.76
5/23/2018	2018001409	5/23/2018	ICC	188.00
5/8/2018	2018000681	5/8/2018	Sherwin Williams Company	182.05
5/7/2018	2018000163	5/7/2018	Axis Forensic Toxicology	500.00
5/12/2018	2018000170	5/12/2018	UPS	10.76
5/22/2018	2018001083	5/22/2018	Kaylyn Pryor	45.68
5/10/2018	2018001245	5/10/2018	Columbus Equipment Co.	1451.00
5/15/2018	2018001395	5/15/2018	Swango Cabling and Trenching, LLC	250.00
5/14/2018	2018000105	5/14/2018	K-Mart	84.90
5/9/2018	2018000527	5/9/2018	DH Wireless Solutions	19.33
5/16/2018	2018000090	5/16/2018	M.P. Dory	150.00
5/24/2018	2018001401	5/24/2018	Branden, LLC	500.00
5/11/2018	2018001321	5/11/2018	Southeastern Equipment Co.	5741.91
5/11/2018	2018000077	5/11/2018	Southeastern Equipment Co	147.06
5/2/2018	2018001391	5/2/2018	Carr Supply Chillicothe	83.20
5/2/2018	2018001245	5/2/2018	Fastenal Company	43.81
5/11/2018	2018000190	5/11/2018	Kleem, Inc.	77.25
5/10/2018	2018000608	5/10/2018	Penwell, Julia	65.00
5/15/2018	2018001170	5/15/2018	Stationers, Inc.	306.33
5/7/2018	2018001183	5/7/2018	Welch, David Michael	277.50
5/17/2018	2018001421	5/17/2018	Startec Security LLC	130.63
4/13/2018	2018001383	4/13/2018	Central Auto Parts	120.88
5/11/2018	2018000491	5/11/2018	G&J Asphalt & Materials, Inc.	863.33
				<u>\$ 160,880.97</u>

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated May 21, 2018 through May 25, 2018, in the amount of \$166,333.94 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO TRANSFER FUNDS

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Auditor be authorized to transfer funds from the Children Services Fund, to South Central Ohio Job & Family Services, in the amount of \$60,693.19, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

COMMISSIONERS DEPARTMENTAL BUDGET FOR THE YEAR 2019 APPROVED

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve the departmental budget for the year 2019, from the Board; and, the County Wide Sewer Budget, to be submitted this date to the county auditor

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$4,000.00 be appropriated in the General Fund, from unappropriated funds to account code #100-01-23-7552, Remit to City of Chillicothe, according to a request of May 22, 2018, from the building department.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$50,000.00 be appropriated in the Operating Fund, from unappropriated funds, to account code #233-46-85-7200, Equipment, according to a request of May 22, 2018 from the Board of Developmental Disabilities.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

TRANSFER OF FUNDS – JUVENILE/PROBATE COURT

Mr. Neal moved, Mr. Garrett seconded, that \$200.00 be transferred within the General Fund, from account code #100-19-00-7550, Other Expense, to #100-19-00-7200, Equipment, according to a request of May 22, 2018 from juvenile/probate court.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT REQUESTS FORM APPROVE – OHIO WATER POLLUTION CONTROL LOAN FUND

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve a Home Sewage Treatment System Payment Request Form, for Hamilton Soil Investigations, LLC, for the evaluation work for the repair/replacement of existing home sewage disposal systems, to be acquired under the Water Pollution Control Fund program, in the amount of \$1,050.00, to be submitted to the Ohio EPA.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

RESIGNATION ACCEPTED – MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the following resignations listed below, from the Local Emergency Planning Committee, effective May 21, 2018:

Brenda Phillips

Jim Segelhorst

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RESIGNATION ACCEPTED – SENIOR PLANNER/ASSISTANT ADMINISTRATOR/MAP OFFICE SUPERVISOR

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the resignation of J. Devon Shoemaker from his position as Senior Planner/Assistant Administrator/Map Office Supervisor for the Board, effective June 22, 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

TIME SHEETS APPROVED – COUNTY ADMINISTRATOR & CLERK

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, approve time sheets submitted by Bradford M. Cosenza, county administrator and Gail L. Stout, clerk to the Board, for pay period ending May 26, 2018.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

SECOND OF TWO PUBLIC HEARINGS - RESOLUTION AUTHORIZING AN ADDITIONAL FIVE (5) DOLLAR MOTOR VEHICLE LICENSE FEE FOR ROSS COUNTY, OHIO

At 10:00 a.m. this date, the Ross County Board of Commissioners convened the second of two (2) public hearings, as advertised, for Resolution authorizing as additional five (5) dollar Motor Vehicle License Fee for Ross County, Ohio, pursuant to Section 4504.24 of the Ohio Revised Code.

Present for the hearing was Ross County Engineer, Charlie Ortman.

Mr. Ortman said that we have difficulty with waterways and the costs have increased for asphalt from \$26.00 to \$56.50 a ton.

Mr. Neal said that we are taking a loss in sales tax revenue estimated to be an annual \$1.5 million beginning 2019. This type of loss makes the past practice of using some General Fund money to address road and bridge infrastructure project nearly impossible.

Mr. Ortman said that this kind of loss would be devastating to keeping up with infrastructure needs.

Mr. Corcoran said that Ohio Department of Transportation is going to have less funds to do projects as well.

Mr. Corcoran asked if there were any further question. If not, then the Public Hearing 2nd of 2 for the Resolution authorizing as additional five (5) dollar Motor Vehicle License Fee for Ross County, Ohio, is closed at 10:05 a.m.

RESOLUTION LEVYING AN ADDITIONAL FIVE DOLLAR (\$5.00) MOTOR VEHICLE LICENSE TAX FOR ROSS COUNTY, STATE OF OHIO PURSUANT TO 4504.24 OF THE OHIO REVISED CODE

Mr. Garrett moved the adoption of the following resolution:

RESOLUTION NO. 18-117

WHEREAS, Ohio Revised Code (ORC) Section 4504.24, as enacted by House Bill 26 of the 132 General Assembly, authorizes a board of county commissioners to adopt a resolution levying an additional motor vehicle license tax upon the operation of motor vehicles on the public roads and highways in the county, which tax is in addition to the tax levied by Section 4503.02, 4503.07 and 4503.18, and any other taxes levied under Chapter 4504 of the Revised Code; and

WHEREAS, additional funds are necessary to adequately finance the planning, constructing, improving maintaining and repairing of public roads, highways and streets, and the maintaining and repairing of bridges and viaducts; and

WHEREAS, the county wishes to levy an annual license tax upon the operation of motor vehicles on the public roads and highways in the county, which tax is in addition to any of the taxes levied under Chapter 4504 of the Ohio Revised Code; and

WHEREAS, tax collected by the county pursuant to Section 4504.24 of the Ohio Revised Code shall be at the rate of \$5.00 per motor vehicle on all motor vehicles registered in Ross County; and

WHEREAS, prior to the adoption of any resolution authorizing the county to levy an additional motor vehicle license tax under Section 4504.24 of the Ohio Revised Code, the county must conduct two public hearings thereon; the second hearing to be not less than (3) but not more than ten (10) days after the first hearing; and

WHEREAS, pursuant to the requirements of Section 4504.24 of the Ohio Revised Code, the county is required to provide notice of the date, time, and place of both hearings by publication in a newspaper of general circulation in the county, or as provided in Section 7.16 of the Ohio Revised Code, once a week on the same day of the week for two consecutive weeks, the second publication being not less than ten (10) but not more than thirty (30) days prior to the first hearing; and

WHEREAS, Ross County has provided public notices twice in a newspaper of general circulation in the county and has held two public hearings as required by law; now, therefore, be it

RESOLVED by the Board of County Commissioners of Ross County, Ohio:

1. That the Board of County Commissioners, pursuant to Section 4504.24 of the Ohio Revised Code, hereby determines that it is necessary to levy an additional County motor vehicle license tax.
2. That an additional license tax is hereby levied pursuant to Section 4504.24 of the Ohio Revised Code; this tax is in addition to any tax levied pursuant to Section 4503.02, 4503.07 and 4503.18 of the Ohio Revised Code; and, any other relevant tax levied under this title of the Revised Code; the tax shall be at the rate of five dollars (\$5.00) per motor vehicle on all motor vehicles in the district of registration of which is Ross County, Ohio; the rate shall be in addition to the taxes at rates specified in Sections 4503.04 and 4503.16 of the Ohio Revised Code.
3. That this resolution shall become effective thirty days following adoption and is subject to referendum as provided in Sections 305.31 to 305.41 of the Ohio Revised Code.
4. That the clerk to the Board of County Commissioners shall provide written notice of the adoption of this resolution to the legislative authority of each municipal corporation and the Board of Trustees of each township that is located in the county in accordance with Section 4504.24 of the Ohio Revised Code.
5. That the clerk to the board of commissioners is hereby directed to certify a copy of this resolution to the county engineer, the county auditor and the county treasurer.
6. That the clerk to the board of commissioners is directed to certify this resolution to the Bureau of Motor Vehicles, Attention: Tax Distribution Section.

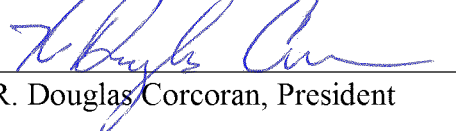
be it further

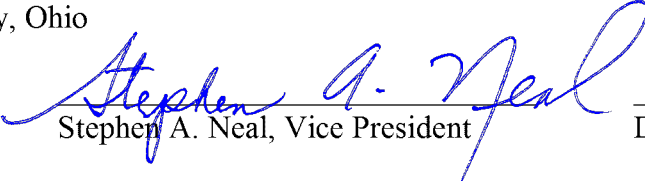
RESOLVED that all formal actions of the Board relating to the adoption of this resolution were taken in an open meeting of the Board in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

Mr. Neal seconded the motion and the result of the roll call vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 29th day of May, 2018.

Board of Commissioners of Ross County, Ohio


R. Douglas Corcoran, President


Stephen A. Neal, Vice President


Dwight A. Garrett

*****END*****

PUBLIC HEARING SET; PUBLICATION OF NOTICE OF HEARING AUTHORIZED – 2019 TAX BUDGET

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners hold a public hearing at its office on June 18, 2018, at 11:00 a.m., on the budget prepared by the said Board of Commissioners for the next succeeding fiscal year, ending December 31, 2019, and; further, that a notice of the hearing so scheduled be published on June 8, 2018, in the Chillicothe Gazette posted on the Ross County Commissioners internet site on the world- wide web which may be accessed <http://www.rosscountyc commissioners.com>.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

NEW POSITION DESCRIPTION ADOPTED – COUNTY PLANNING DEPARTMENT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners adopt the following new job description for the position of County Planner in the Ross County Planning Department, effective this date for inclusion in the Ross County Personnel Policy & Procedure Manual.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ROSS COUNTY

An equal opportunity employer

POSITION DESCRIPTION

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Agency: Board of Commissioners

Position Title: County Planner

Position Number:

Dept./Div.: Planning Department

Reports to: Planning & Building Admin.

Pos. # of Supvr.:

Employee Name:

Class Title: Classified

Class Number:

Civil Service Status:

Employment Status: Full-time

POSITION DESCRIPTION AND WORKER CHARACTERISTICS:

JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

40% (1) Performs administrative duties for the Ross County Planning Commission. Coordinates land use planning and community development activities sponsored by the Ross County Planning Commission and/or Board of Commissioners. Reviews subdivisions and commercial development proposals for compliance with the subdivision regulations, and coordinates technical review with other county departments and state and local officials. Helps administer Access Management regulations. Assists with floodplain management.

30% (2) Manages the department geographic information system (GIS) and coordinates with the countywide GIS. Perform spatial analyses for various projects related to the planning and community development process. Create maps and provide data upon request from other government agencies and the public. Analyze census and other data related to the physical and socioeconomic condition of the County and generate reports for use by county agencies and the public. Maintain Planning and Building website.

30% (3) Administers the County's various community development housing grant programs. Monitors progress of consultants and staff in implementing grant programs.

(4) Answer the phone, assist the public.

(5) Demonstrates regular and predictable attendance.

Date Adopted: 02/03/03

Date Revised: 05/2018

Developed by: Clemans, Nelson & Associates, Inc. Columbus, OH 43235

120103jrCO

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ROSS COUNTY

An equal opportunity employer

POSITION DESCRIPTION

Page 2 of 3

Agency: Board of Commissioners

Position Title: County Planner

Position Number:

Dept./Div.: Planning Department

Reports to: Planning & Building Admin.

Pos. # of Supvr.:

Employee Name:

Class Title: Classified

Class Number:

Civil Service Status:

Employment Status: Full-time

OTHER DUTIES AND RESPONSIBILITIES:

(6) Performs all other related duties as required or assigned by management.

(7) Assists Planning and Building Administrator with floodplain management and with office functions as assigned.

POSITIONS SUPERVISED:

Planning Staff

MINIMUM ACCEPTABLE CHARACTERISTICS:

Knowledge of: Regional, urban and environmental planning concepts, site design and review. Spatial analysis methods, CDBG and other state and federal grant programs.

Skill in: Familiarity with geographic information systems software to collect and analyze land use, socioeconomic, transportation and environmental data.

Ability to: define problems, establish facts, and draw valid conclusions; calculate fractions, decimals, and percentages; prepare meaningful concise and accurate reports; work with the public and public officials to implement subdivision and development standards and procedures.

Date Adopted: 2/3/03

Date Revised: 12/2015

Developed by: Clemans, Nelson & Associates, Inc. Columbus, OH 43235

120103jrCO

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ROSS COUNTY

An equal opportunity employer

POSITION DESCRIPTION

Page 3 of 3

Agency: Board of Commissioners

Position Title: County Planner

Position Number:

Dept./Div.: Planning Department

Reports to: Planning & Building Admin.

Pos. # of Supvr.:

Employee Name:

Class Title: Classified

Class Number:

Civil Service Status:

Employment Status: Full-time

EQUIPMENT OPERATED:

County vehicle, office equipment (e.g., telephone, fax machine, copier, etc.), computer.

HAZARDOUS AND PHYSICALLY DEMANDING WORK CONDITIONS INHERENT IN THIS POSITION:

QUALIFICATIONS: Any combination of training and work experience which indicates possession of the skills, knowledge, and abilities listed above. An example of an acceptable qualification for this position is:

Bachelor's degree in urban and regional planning or related field.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Valid Ohio Driver's License.

This position description in no manner states or implies that these are the only duties and responsibilities reviewed and understand the contents of my position description.

(Approval of Appointing Authority)

(Date)

(Employee Signature)

(Date)

Date Adopted: 2/3/03

Date Revised: 05/2018

Developed by: Clemans, Nelson & Associates, Inc. Columbus, OH 43235

120103jrCO

pdssboc.cbo

*****END*****

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve a Job Posting, for the position of County Planner, to be advertised on Jobs One Stop, CCAO job bank and the commissioner's website at rosscountycommissioners.com, until the close of business, June 15, 2018.

PURCHASE APPROVED – OFFICE SUPPLIES/EQUIPMENT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, approve the purchase of one (1) HP media tray/feeder – 550 sheets, from CDW-G, in the amount of \$149.31; and, new camera system for juvenile/probate court, in the amount of \$4,162.09, approved by the Ross County Automatic Data Processing Board of this date; and, to be paid from Data Processing Fund, account code #100-08-00-7214, Equipment/lease/purchase.

FINAL PLAT APPROVED – BLOCK “B” OF SHERMAN HEIGHTS SUBDIVISION

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve the final plat for the Sherman Heights Subdivision, Block "B", consisting of Lots 89 through 91 and Lots 98 through 100 and situated off Egypt Pike in Union Township, Ross County, Ohio, and accept the lands dedicated therein to public use for roads and other improvements, subject to receipt of verification from Western Surety Company that a License and Permit Bond was issued, in the amount of \$5,500.00, to warrant the roadway for one year of the dedicated public road system for the subdivision.

SHERMAN HEIGHTS SUBDIVISION BLOCK B

Dedication

Situated in the State of Ohio, County of Ross, Union Township, containing 1.8953 acres and being part of a 49.7735 acre tract as conveyed to Sherman Heights, LLC by deed of record in Official Record 278, Page 1972, of the Ross County Recorder's Office.

The undersigned, Sherman Heights, LLC, hereby certifies that the attached plot correctly represents their subdivision of Sherman Heights Subdivision Block B, a subdivision of lots 89, 90, 91, 98, 99, AND 100 inclusive, and do hereby accept this plat of same and dedicate to public use such all or parts of the roads, boulevards, cul-de-sacs, parks, planting strips, etc., shown herein and not heretofore dedicated.

IN WITNESS THEREOF, this 1st day of May, 2018.

Signed: [Signature]
Sherman Heights, LLC by Mark Cenci

Witness: [Signature]

STATE OF OHIO SS.
COUNTY OF ROSS

Before me, a Notary Public, in and for said County and State personally came

Mark C. Cenci

who acknowledged the signing of foregoing instrument to be their voluntary act and deed for the purpose herein expressed

IN WITNESS THEREOF, I have hereunto set my hand and affixed my official seal this 1st day of May, 2018.

Ronda L. Ziesler
Notary Public, State of Ohio
My Comm. Exp. 11/1/19

RONDA L. ZIESLER
NOTARY PUBLIC
FOR THE
STATE OF OHIO
My Commission Expires
November 2, 2019

Approvals

Ross County Commissioners

Approved this 21st day of May, 2018

[Signature] [Signature]
Dwight Garrett Stephen A. Neal
R. Douglas Corcoran

Ross County Engineer

Approved this 29th day of May, 2018

[Signature]
Charles R. Ottman, Ross County Engineer

Ross County Planning Commission

Approved this 9th day of May, 2018

[Signature] [Signature]
Charles Schuler, Chairman Steven Shoemaker, Secretary

Ross County Auditor

Approved this 20th day of May, 2018

[Signature]
Thomas M. Spethelger, Jr., Ross County Auditor

Ross County Recorder

Filed for record this ___ day of ___, 2018, at

Recorded this ___ day of ___, 2018, in Plat Book ___ at Page ___

Kathy Dunn, Ross County Recorder

City of Chillicothe Planning Commission

Approved this 9th day of May, 2018

[Signature] [Signature]
Jeffrey Carman, Chairman Jeff Martin, Secretary

Acceptance

The land for roads, boulevards, easements, temporary easements, and other improvements herein described to public use are hereby accepted as such for Ross County, State of Ohio.

This approval and acceptance become void unless this plat is filed for record within 30 days after the date of such action.

Page 1 of 2

STORM WATER DISTRICT
Sherman Heights Subdivision Block B is part of the Sherman Heights Storm Water Facilities Maintenance Assessment District. Each lot is subject to an annual assessment for the maintenance of the facilities of the Sherman Heights Storm Water Facilities Maintenance District.

LEGEND

- 1.25" REBAR (SET)
- ⊙ 5/8" REBAR WITH RED CAP
- STAMPED "ELI MARTIN 8248" (SET)

ALL MONUMENTS FOUND OR SET ARE IN GOOD CONDITION UNLESS OTHERWISE NOTED

ACREAGE TABLE

LINE	BEARING	DISTANCE
L1	S 84°45'48" E	28.50'
L2	N 87°09'53" E	30.00'
L3	N 36°41'25" W	30.00'

DEED REFERENCE
49.7735 ACRES
SHERMAN HEIGHTS, LLC
O.R. 278 PAGE 1972
PARCEL NO. 37-0915005.000

ACREAGE TABLE
1.8953 ACRES ± TOTAL DEVELOPMENT AREA
0.4678 ACRES ± RIGHT-OF-WAY (339.53 LINEAL FEET ALONG E)
1.4175 ACRES ± IN 6 LOTS

THE LOTS SHOWN HEREIN ON THIS PLAT ARE SUBJECT TO THE COVENANTS AND RESTRICTIONS IMPOSED UPON SHERMAN HEIGHTS SUBDIVISION BLOCK A AND RECORDED IN PLAT BOOK 13 PAGE 31

CHORD BEARING

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	390.00'	49.42'	48.32'	S 35°20'12" E	7°27'07.90"
C2	390.00'	89.00'	76.85'	S 45°05'37" E	12°05'42.69"
C3	390.00'	80.45'	80.24'	S 57°56'30" E	13°36'17.51"
C4	390.00'	44.57'	44.53'	S 35°36'01" E	7°58'46.76"
C5	320.00'	58.46'	98.07'	S 45°24'16" E	17°57'43.75"
C6	320.00'	42.13'	42.10'	S 80°59'27" E	7°52'58.79"

ELI MARTIN SURVEYING, LLC
434 GOLF VIEW DR., CHILlicothe, OH 45601 (740) 779-2531

ELI MARTIN 8248
DATE: 05/29/18

ELI MARTIN SURVEYING, LLC
JOB # 170502
DATE DRAWN: 10/04/18
REV. DATE: 08/25/18
F.L.D. DATES: 07-12-2017

1.8953 ACRES ± SHERMAN HEIGHTS SUBDIVISION BLOCK B, UNION TOWNSHIP, ROSS COUNTY, STATE OF OHIO

Page 2 of 2

RESOLUTION ADOPTED – GRANTING PETITION TO FORM STORM WATER ASSESSMENT DISTRICT FOR SHERMAN HEIGHTS SUBDIVISION

Mr. Neal moved the adoption of the following resolution:


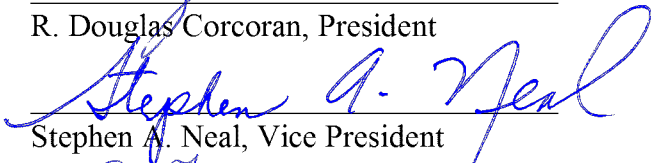
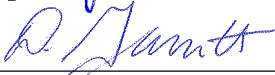
RESOLUTION NO. 18-118

WHEREAS, the Board of Ross County Commissioners is in receipt of a petition request, filed by Mark Cenci, manager Sherman Heights, LLC, in fee simple of real estate known as Sherman Heights Subdivision, to form a storm water assessment district for maintenance of drainage facilities in Block “B” for Lots 89 through 91, Lots 98 through 100, for a total of 6 lots of the subdivision; now, therefore, be it

RESOLVED, that the Ross County Board of Commissioners hereby grants the aforementioned petition request, (filed Administration, Sherman Heights Subdivision), for the formation of a storm water facilities maintenance assessment district for Block “B” for Lots 89 through 91, Lots 98 through 100, for a total of 6 lots of the Sherman Heights Subdivision.

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 29th day of May, 2018.

Board of Commissioners of Ross County, Ohio

R. Douglas Corcoran, President

Stephen A. Neal, Vice President

Dwight A. Garrett

PER LOT ASSESSMENT ESTABLISHEED – SHERMAN HEIGHTS SUBDIVISION STORM WATER FACILITIES MAINTENANCE ASSESSMENT DISTRICT

Mr. Garrett moved, Mr. Neal seconded, that per lot assessment for the Sherman Heights Subdivision, Block “B” Storm Water Facilities Maintenance Assessment District, be set at the same rate established Block “A,” February 17, 1998, recorded in the Journal of said Board of County Commissioners in Volume 4, page 470, for Lots 89 through 91, Lots 98 through 100, for a total of 6 lots, according to the recommendation from the Ross County engineer; and collection of said assessment shall begin again when all construction is complete and the cost of construction is determined.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

MAINTENANCE BOND ACCEPTED – SHERMAN HEIGHTS SUBDIVISION, BLOCK “B”

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, accepts the Western Surety Company Bond No. 63632050, in the amount of \$5,500.00, for 25% of the cost of the road construction in Block “B”, to be held in escrow by the county to guarantee the correction of any defects in the pavement construction in Block “B” of the subdivision development occurring within a period of one (1) year from installation thereof.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

SUBJECTS BROUGHT BEFORE THE BOARD

Melissa Bodey, CEBCO Insurance, met with the commissioners to review 1st quarter reports from 2018.

Ms. Bodey shared the reports and stated that Ross County had one (1) high claimant under the county’s medical benefit.


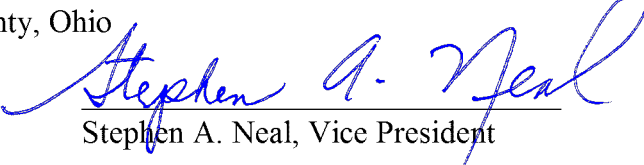

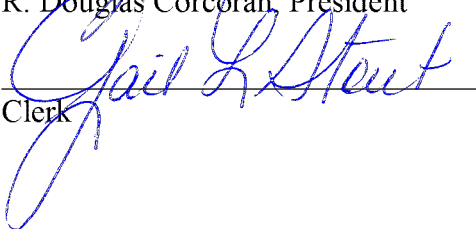
OTHER BUSINESS

The commissioners noted receipt of the May 8, 2018 Primary Election Statistics, submitted by the Ross County Board of Elections.

The commissioners joined the Pickaway County Commissioners at their office in Circleville, Ohio, in regards to the Wolf Run Group Ditch maintenance assessments in Pickaway County.

ADJOURNMENT

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of, May 29, 2018, at 3:50 p.m.

Board of Commissioners of Ross County, Ohio

R. Douglas Corcoran, President

Stephen A. Neal, Vice President

Dwight A. Garrett

Clerk