NOVEMBER 2 – MEETING 46
VOLUME 29

The Ross County Board of Commissioners met on this day, November 2, 2026, in regular session.

Commissioner Lowe called the meeting to order at 9:00 a.m., with Commissioner David Glass in attendance and Commissioner Jack Everson, absent.

Commissioner Lowe led the Pledge of Allegiance.

MINUTES APPROVED
Mr. Glass moved, Mr. Lowe seconded, the minutes of the October 26, 2026 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

BILLS APPROVED FOR PAYMENT
Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE
Auditor	Rutherford, Chase Colin	900
Commissioners	DTB Distributors, Inc.	330.91
Commissioners	Charley's Flowers	771.39
Commissioners	Maximus Consulting Service	11250
Commissioners	Printex Printing	2100
Automatic Data Processing	Gordon Flesch Co., Inc.	966.29
Commissioners	American Electric Power	792.91
Commissioners	American Electric Power	59.09
Planning Commission	ORCHARD, HILTZ & MCCL	10151.23
Planning Commission	Village of Chauncey	133760.47
Commissioners	Detillion Landscape Material	240
Commissioners	Sherwin Williams Company	107.85
Planning Commission	Village of Peebles	625350.81
Planning Commission	Mount Zion Black Cultural C	288485.56
Planning Commission	Rio Grande Community Coll	59665.98
Planning Commission	DESIGNING LOCAL LTD	3760
Planning Commission	Holzer Health Systems	1986356.51
Common Pleas Court #1	Amazon Capital Services	107.96
Planning Commission	Holzer Health Systems	26580.61
Common Pleas Court #1	Amazon Capital Services	27.29
Planning Commission	Village of Lynchburg	12225.54
Planning Commission	Monroe Arts Council	849595.65
Commissioners	Columbia Gas of Ohio, Inc	192.21
Automatic Data Processing	Gordon Flesch Company	871.48
Common Pleas Court #1	Office Depot Inc.	194.53
Planning Commission	City of Chillicothe Auditor's	2382553.23
Commissioners	Chillicothe Utilities Dept.	25
Commissioners	Ross Co Community Improv	31250
Commissioners	South Central Power Compa	88
Commissioners	RJ Wright and Sons LTD	2278.53
Commissioners	The Metro Group	1814.4
Commissioners	Geoflight LLC	690
Commissioners	MS Consultants	88957.79
Commissioners	K&K Carpet Care of Chillicot	15700
Commissioners	Worly Plumbing Supply, Inc.	548.49
Clerk of Courts	Amazon Capital Services	335.24
Commissioners	Wex Bank	1331.14
Clerk of Courts	Quadient Leasing USA, Inc	1074.33
Commissioners	John Deere Financial	2940
Clerk of Courts	LYNN ROSE	45.54
Commissioners	Carr Supply Chillicothe	360.61
Commissioners	Capital One Commercial	370.93
Automatic Data Processing	Gordon Flesch Co, Inc.	35.47
Planning Commission	Ohio Historical Society, Inc	25649.41
Planning Commission	Village of Frankfort	108956.14
Planning Commission	Belmont County Port Autho	113964.19
Planning Commission	Village of Frankfort	35000
Common Pleas Court #2	Speirs, Tammy	114
Planning Commission	Village of Greenfield	235224.79
Commissioners	Detillion Landscape Material	240
Planning Commission	DESIGNING LOCAL LTD	2432.4
Automatic Data Processing	Amazon Capital Services	217.8
Planning Commission	Ohio Valley Regional Develo	81009.8
Automatic Data Processing	Gordon Flesch Co, Inc.	572
Law Library	GFC Leasing-OH	157.48
Law Library	West Group	1188
Commissioners	State Electric Supply, Inc.	271.55
Adult Probation	Phoenix Group Home, LLC	220.72
Engineer	Amazon Capital Services	857.31
Engineer	Cross & Sons Farm Equipme	92.49
Building Department	LAUREN SNYDER	50
Engineer	Fastenal Company	1588.18
Building Department	Wex Bank	1197.76
Planning Commission	Athens County Historical So	126249.09
Engineer	G&J Asphalt & Materials, Inc	891.75
Auditor	Treasurer, State of Ohio	4589.07
Engineer	Jack's Tire & Auto Center, In	65
Auditor	Amazon Capital Services	419.27
Engineer	Kenworth Truck Co.	262.91
Engineer	Melvin Stone Co.	4048.19
Engineer	Old Canal Stop	27.5
Engineer	Ross Auto Parts	968.48
Engineer	Sunbelt Rentals, Inc	122.34
Engineer	Tim's Tires & Accessories	360
Engineer	Tow Path Materials	570
Engineer	Eli Martin Surveying, LLC	1994.96
Engineer	Eli Martin Surveying, LLC	605.04
Commissioners	Houser & Son Farm Equipm	321.5
Building Department	Quill Corporation	84.65
Building Department	The Water Express	8.75
Commissioners	American Electric Power	35.51
Planning Commission	The Water Express	23.5
Auditor	ADVANTAGE LASER PRO	418.52
Board of Elections	Triad Governmental System	659.66
Adult Probation	U.S. Postmaster	236
Adult Probation	Frizzell, Robert	3000
Adult Probation	Quill Corporation	104.45
Engineer	G & J Paving	38000
Engineer	G & J Paving	297
Clerk of Courts	The Water Express	43.75
Certificate of Title	US Bank Equipment Finance	106.58
Planning Commission	DESIGNING LOCAL LTD	1762
Clerk of Courts	Printex Printing	425
Wellness	Sam's Club Direct	79.72
Planning Commission	C.T. CONSULTANTS INC	94226.02
Auditor	The Water Express	35.75
Planning Commission	American Structure Point, In	6266.7
Probate Court	CNBLAW, LLC	750
Probate Court	Rutherford, Sherri K.	200
Probate Court	LUKE FEENEY	1500
Probate Court	Hill, Laura J.	400
Juvenile Court	Ohio CasaGal Association	900
Juvenile Court	Lighthouse Youth Services	19470
Clerk of Courts	Friends Service Co. Inc	80.51
Probate Court	The Water Express	42.25
Juvenile Court	The Water Express	37
Commissioners	Detillion Landscape Material	240
Juvenile Court	ALLYSSA SANDOVAL	469.08
Commissioners	The FoulkeBlock LTD	2700
Adult Probation	Quill Corporation	8.67
Auditor	Clark, John K. Jr.	300
Board of Elections	The Water Express	35.25
Auditor	Davis Tire of Chillicothe	159
Commissioners	DTB Distributors, Inc.	214.62
Auditor	Geoflight LLC	180
Sheriff	American Electric Power	229.3
Sheriff	American Electric Power	43.31
Sheriff	Jonina Johnson	230
Sheriff	Escamilla, Vanessa	396
Sheriff	Aramark Services, Inc	9103.33
Sheriff	Amazon Capital Services	769.99
Sheriff	Friends Service Co. Inc	25.73
Sheriff	Friends Service Co. Inc	27.44
Sheriff	Friends Service Co. Inc	4
Sheriff	Penwell, Julia	242.8
Sheriff	Clearwater Packaging, Inc	3246.2
Ross County Court System	Gordon Flesch Co, Inc.	781.74
Ross County Court System	Charter Communications Ho	169.98
Coroner	American Security	50.85
Prosecuting Attorney	Southern Ohio Shredding LL	51.5
Sheriff	American Electric Power	234.91
Sheriff	South Central Power Compa	56
Sheriff	Amazon Capital Services	1366.35
Sheriff	Eitel's Towing Service Inc	95
Sheriff	Penwell, Julia	338.9
Auditor	Printex Printing	150
Board of Elections	Election Systems & Software	4635
Board of Elections	Election Systems & Software	686
Board of Elections	Election Systems & Software	149
Auditor	First Communications, LLC	8.83
Veterans Service Commissi	Sewards, Randy A.	664
Veterans Service Commissi	Amazon Capital Services	105.84
Veterans Service Commissi	McGee, Matt	464
Veterans Service Commissi	Conn, Douglas	352
Veterans Service Commissi	Finley , John	132
Auditor	American Electric Power	3534.01
Veterans Service Commissi	Xerox Corp	47.73
		$7,497,633.77

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

THEN & NOW CERTIFICATES APPROVED
Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated September 7, 2026 through September 21, 2026, in the amount of $4,625.88 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

TRANSFER OF FUNDS
Mr. Lowe moved, Mr. Glass seconded, to transfer $3,300.00 from account code 203-32-00-7150 Supplies, into account code 203-32-00-7156 Gasoline, per a request of November 2, 2026 from the Ross County Dog Warden.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer $853,677.50 from account code 100-00-00-0010 General into account code 343-00-99-5943 Bond Retirement, per a request of November 2, 2026 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer $5,198.34 from account code 212-29-56-7103 Contract Services into account code 212-29-56-7200 Equipment, per a request of November 2, 2026, from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer $50,000.00 from account code 420-07-31-7121 Adelphi CDGB into account code 420-07-31-7127 Bainbridge RPIG, per a request of November 2, 2026, from the Ross County Planning.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer $3,500.00 from account code 100-11-01-7117 Attorney Fees, into account code 100-11-01-7118 Juror Fees, per a request of November 2, 2026 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer $28,438.00 from account code 208-02-00-7001 Salaries Employees into account code 208-02-00-7013 Contract Services, per a request of November 2, 2026, from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer the following, per a request of November 2, 2026 from the Ross County Board of DD.

ACCOUNT TITLE	ACCOUNT CODE	ACCOUNT TITLE	ACCOUNT CODE	AMOUNT
Insurance - Direct Services - Community Residential	233-46-11-7014	Salaries - Direct Services - Community	233-46-11-7001	$ 6,663.00
Insurance - Direct Services - Community Residential	233-46-11-7014	Medicare - Direct Services - Community	233-46-11-7017	$ 96.00
Insurance - Direct Services - Community Residential	233-46-11-7014	PERS-STRS - Program Supervision	233-46-22-7012	$ 3,000.00
Insurance - Direct Services - Community Residential	233-46-11-7014	PERS-STRS - Speech/Audiology	233-46-73-7012	$ 2,500.00
Salaries - Direct Services - Children 6-21	233-46-53-7001	Insurance - Direct Services - Children 6-21	233-46-53-7014	$ 50,000.00
Salaries - Direct Services - Children 6-21	233-46-53-7001	Salaries - Service & Support Administration	233-46-90-7001	$ 20,000.00
Salaries - Direct Services - Children 6-21	233-46-53-7001	Insurance - Service & Support Administration	233-46-90-7014	$ 42,000.00
Insurance - Occupational Therapy	233-46-75-7014	Salaries - Occupational Therapy	233-46-75-7001	$ 4,000.00
Insurance - Occupational Therapy	233-46-75-7014	Medicare - Occupational Therapy	233-46-75-7017	$ 120.00

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to appropriate $1,690,000.00 from Group Insurance & Workers Comp Fund into account codes 690-00-007014 Group Insurance ($1,520,000.00) and account code 690-00-01-7014 Workers Comp Premium ($170,000.00), per a request of November 2, 2026 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate $6,025.49 from ATP Fund into account code 420-20-19-7550 Other Expenses, per a request of November 2, 2026, from the Ross County Court Administrator.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate $30,000.00 from General Fund into account code 100-11-02-7123, per a request of November 2, 2026 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

ASSET DISPOSAL

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL	METHOD OF DISPOSAL
1	Mixer	004511	Trash/Broken

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL	METHOD OF DISPOSAL
1	Desk	N/A	Trash/Broken

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 9:20am, to discuss matters to be kept confidential.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 9:20am was adjourned, and the regular meeting resumed at 9:29 am. No action was taken.

TIME SHEET APPROVED COUNTY ADMINISTRATOR

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending October 31, 2026.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

AMENDMENT PROJECT AGREEMENT LEESBURG MONROE ARTS THEATER

Mr. Glass moved, Mr. Lowe seconded, to sign an amendment to the ACGP grant agreement between Ross County and the Monroe Arts Theater. The Department of Development increased the project award by 5,320.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

CERTIFICATE OF RELEASE, SATISFACTION AND DISCHARGE OF MORTGAGE
Mr. Glass moved, Mr. Lowe seconded, to certify that a certain mortgage dated the 20th day of December, 1995 and recorded on the 31st day of January 1996 in Mortgage Record Volume 11, Page 869-872, of the official records of the Office of the Recorder of Ross County, Ohio, executed by Reva Meyer to said Ross County Commissioners has been FULLY PAID AND SATISFIED.
Said Mortgage was given upon the real estate known as 415 E. Main St., Bainbridge, OH to secure the payment of a certain promissory note dated December 20, 1995 with said Mortgage.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

ASSIGNMENT & ASSUMPTION DESIGN AGREEMENT HILLSBORO CROSSROADS PARK IMPROVEMENTS
Mr. Glass moved, Mr. Lowe seconded, to enter into a Assignment and Assumption of Design Professional Agreement effective as of October 20, 2026, by and between the Ross County Board of County Commissioners and the City of Hillsboro, Ohio. Based on the status of the Project, Assignor assigns, transfers, and conveys to Assignee all remaining payment obligations under the Design Professional Agreement, including the obligation to make final payment of $9,500.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, absent. Motion carried.

OTHER BUSINESS

ADJOURN
Mr. James E. Lowe, President, adjourned the regular meeting of November 2, 2026, at 10:03 pm, Board of Commissioners of Ross County, Ohio

Jack A. Everson, President

James E. Lowe, Vice President

David Glass, Commissioner